

GOVERNMENT OF ODISHA
Directorate of Scheduled Castes & Scheduled Tribes
RESEARCH AND TRAINING INSTITUTE (SCSTRTI)

CRPF Square, Bhubaneswar – 751003, Odisha,

Email id: scstrti@yahoo.co.in Telephone & Fax No.-0674-2563649/2561635

TENDER NOTICE

No: 807

Date: 07/03/2024

Sealed Tenders are hereby invited from Registered Firm/Company for supply & installation of **Interactive Kiosks in different High Schools under ST & SC Development, Minorities and Backward Classes Welfare Department, Govt. of Odisha.**

Submission and Opening of Tender papers will be as per following dates mentioned below.

Availability of Tender Document in website	:	07/03/2024 to 27/03/2024
Last date and time for submission of Bid	:	27/03/2024 (05.30 P.M.)
Date and time of opening of Technical Bid	:	28/03/2024 (03.00 P.M.)
Date of presentation on the bid	:	02/04/2024 (11.00 A.M.)
Date of opening of Financial bid	:	02/04/2024 (03.00 P.M.)

The Bid should accompany the Earnest Money Deposit of Rs. 3,00,000/- and an amount of Rs. 1000/- towards Processing Fees (non-refundable) in the form of Demand Drafts drawn in favour of the Director, SCSTRTI, Bhubaneswar payable at SBI, P. D. Market Branch, Bhubaneswar. Failure to deposit the EMD or Processing Fees shall be liable to the rejection of the Bid. The bid complete in all respects, must reach office of the Director, SCSTRTI on or before the scheduled date by Registered Post/ Speed Post only.

For details indicating the qualifying requirements, scope of work, specifications and evaluation process please refer to the Terms and Conditions document, which will be available in the Office of Director, SCSTRTI or can be downloaded from the website of SCSTRTI (www.scstrti.in)

Bidders must send their queries to the Nodal Officer at scstrti@yahoo.co.in

SCSTRTI reserves all rights to accept or reject all or any of the Tenders at any stage without assigning any reasons thereof. SCSTRTI also reserves the right to engage/empanel one or more agency depending on the requirements.


DIRECTOR

INFORMATION SHEET

1	Bid Inviting Authority	Scheduled Cases and Scheduled Tribes Research and Training Institute (SCSTRTI) under ST & SC Development, Minorities and Backward Classes Welfare Department, Govt. of Odisha
2	Tender Specification	Tender for supply and installation of Interactive Kiosks in different High Schools under ST & SC Development, Minorities and Backward Classes Welfare Department, Govt. of Odisha
3	Joint Venture/ Consortium	Not allowed
3	Bid processing (Non-refundable)	Rs.1000/- (Rupees One thousand only) in shape of Demand Draft/Banker's cheque in favour of Director, SCSTRTI drawn in any scheduled bank payable at Bhubaneswar
4	Earnest Money Deposit (EMD) (refundable)	Rs.3,00,000/- (Rupees Three Lakhs only) in shape of Demand Draft in favour of Director, SCSTRTI drawn in any scheduled bank payable at Bhubaneswar. EMD of unsuccessful bidders will be refunded after placement of work order to the successful bidder.
5	Address for correspondence and mode of submission of the bid.	Director, SCSTRTI, CRP Square, Bhubaneswar-3. Bid to be submitted through Registered Post/Speed Post only.
6	Availability of Tender Document in website	07/03/2024 to 27/03/2024
7	Last date and time for submission of Bid	27/03/2024 (05.30 P.M.)
8	Opening of pre-qualification and Technical bid.	28/03/2024 (03.00 P.M.)
9	Presentation on the bid	02/04/2024 (11.00 A.M.)
10	Date of opening of Financial bid	02/04/2024 (03.00 P.M.)
	Place of the opening of the Technical Bid, Financial Bid & PPT Presentation	Conference Hall of SCSTRTI, CRPF Square, Bhubaneswar

Tender for Procurement & Installation of Interactive Kiosks

Terms of Reference

1. General

All the works and services of the Organization described below shall be performed in close cooperation with the SCSTRTI, Bhubaneswar, Odisha. It has been attempted to outline the Firm/Company's tasks during execution of its works and services as detailed as possible. However, the list of tasks and activities outlined below are just indicative and can by no means be considered as the complete and comprehensive description of the Firm/Company's activities. It is rather the Firm/Company's responsibility to critically verify the scope of goods and services indicated and to extend and expand it, wherever it deems necessary according to its own professional judgment. It is understood that the Firm/Company shall have to perform all works as necessary to fulfil the objectives of the Project/Deal.

2. Intent of Specification

ST & SC Development Department has initiated '**Parichiti**' - a new initiative for Tribal Heritage Connect in SSD High Schools in order to identify cultural spaces, promote cultural awareness about the preservation and promotion of intangible cultural heritage, foster a sense of pride in tribal identity, educate about their ecology and climate and encourage cross-cultural interactions amongst the students.

The Department intends to provision an Interactive Kiosk in all SSD High Schools across the state in phased manner which will be set up strategically for the students to access and will be managed by a Nodal teacher. Initially the provision will be made in 2 schools in Rayagada and 4 schools in Mayurbhanj districts. The Interactive Kiosk will have digital information in 2 languages (Odia/English) to educate students about the history, language, folklore, and rituals, personal adornments, personal belongings, household objects, costumes/attires, musical instruments, weapons, dance, art, craft, food habits, livelihood patterns, shrines, festivals, indigenous knowledge systems of the tribal communities and the ecology & climatic conditions of the area etc. of the tribal habitats. The digital content shall be exhibited class-wise to the students in a routine manner.

In this regard, the windows application and multimedia content similar to the Interactive Kiosks installed in Odisha State Tribal Museum shall be installed in each of these Interactive Kiosks for the use of students of SSD schools.

The executing Firm/Company shall provide all services detailed hereinafter and related with this facility to be made available for the use of students.

It is not the intent to identify each and every requirement and this document shall deem to include all that is necessary to provide services, complete in all respects as a world class Interactive Kiosks for the use of the students.

3. Pre-Qualification/ Eligibility Criteria

A. Pre-Qualification/ Eligibility Criteria of Bidder

Pre-Qualification Evaluation Criteria of Bidder			
Sl No	PQ Criteria	Description of the Criteria	Documents to be submitted
1	Legal Entity	The bidder should be a registered entity.	a. Valid copy of registration certificates. b. Copy of GST registration. c. Copies of relevant Certificates of registration Income Tax / PAN Number from the respective Government Department. d. Up-to-date GST submission receipt e. Up-to-date income tax submission returns and other applicable taxes
2	Turnover	The bidder should have an average annual turnover of minimum Rs. 50 Lakhs per year during the last three financial years.	Balance Sheet/Audited Statement for the last three years showing annual turnover for last three years
3	Blacklisting	The bidder should not be blacklisted/ banned at any time under any conditions by any State Government/ Central Government/ PSU/ Autonomous body in India.	Self-Declaration to the effect that the applicant has never been blacklisted as per Annexure-2
4	Local Presence	The bidder should have a local office in Odisha for any future correspondence	Details of local presence / Declaration
5	Document Fee	Processing Fees (non-refundable) for this tender shall be Rs. 1,000/- (Rupees One Thousand) only submitted in the form of the bank draft, on any scheduled Bank, payable at Bhubaneswar and shall be in favour of Director, SCSTRTI, Bhubaneswar.	Original Bank Draft
6	EMD	Earnest Money Deposit (EMD) for this tender shall be Rs.3,00,000/- (Rupees Three Lakhs only) in the shape of Demand Draft (DD) from any Nationalized Bank, payable at Bhubaneswar and shall be in favour of Director,	Original Bank Draft

		SCSTRTI, Bhubaneswar.	
7	Experience	The bidder should have the experience of executing turnkey Interactive Kiosks projects in Govt./Non-Govt organisations, which includes design, development, deployment of webpages/application, supply of hardware and installation of application & hardware	Supporting documents of experience Copy of the Work Order & Completion Certificates
8	OEM Authorization	The bidder should attach bid specific Manufactures Authorization Certificate & back-to-back warranty support letter from the OEM for providing warranty support services of the OEM equipment covered under this tender through Manufacturer's Authorization Form (MAF)	The OEM Authorization Form on the OEM's letter heads. Annexure- 7
9	Support Staff	The bidder should have adequate infrastructure and dedicated and experienced technical and skilled personnel to execute the work	Supporting documents of support staff/ declaration

B. Pre-Qualification/ Eligibility Criteria of OEM

Pre-Qualification Evaluation Criteria of OEM			
Sl No	PQ Criteria	Description of the Criteria	Documents to be submitted
1	Legal Entity	The OEM should have presence in India for more than 10 years	Copy of OEM Incorporation Certificate.
2	Turnover	The OEM should have minimum average annual turnover of Rs. 500 Cr for last 3 financial years	a. CA Certificate b. Audited Balance Sheet
3	Quality Certification	OEM Should have ISO 9001:2015 & ISO 45001:2018	Copies of the valid Certificates.
4	Support Centre	OEM should have minimum 10 Authorized Service centres in Odisha State with Toll Free Number	Copies of the valid Supporting documents.

Note: The “Pre-Qualification Evaluation Criteria of OEM” is applicable to 55-inch Interactive Flat Panel (IFP) only.

4. **Instructions for the Bidders**

- a. Only the qualified Bidders as per the qualifying requirements mentioned above shall submit the Tenders.
- b. The Bidding Firm/Company may submit their Bid in two separate sealed envelopes on or before the due date. Envelope ONE marked in bold, as **Technical Bid** shall contain all supporting documents as mentioned in Annexure-6 to be provided. Envelope TWO marked in bold, as **Financial Bid** shall contain a detailed schedule of prices for the proposal as per Annexure-5. Both the sealed envelopes are to be put in one large envelope which should be super scribed as '**Tender for Interactive Kiosks**'. The envelopes are to be addressed to the Director, SCSTRTI Odisha, CRPF Square, Bhubaneswar -751003. SCSTRTI will not be responsible for delay in transit or damage or loss of tender document sent by post.
- c. Earnest Money Deposit (EMD) for this tender shall be Rs.3,00,000/- (Rupees Three Lakhs) only in the form of the bank draft on any Nationalized Bank, payable at Bhubaneswar and shall be in favour of Director, SCSTRTI, Bhubaneswar. Failure to submit the EMD shall be liable to the rejection of the Bid.
- d. The EMD shall be returned to the unsuccessful Bidders on the finalization of the tenders. For the successful Bidder, this EMD will be returned after 60 days on successful installation and operation of the equipment.
- e. A security deposit in shape of Performance Bank Guarantee (PBG) to be submitted by the successful bidder within 15 days from issue of work order. The security deposit will be returned after completion of the warranty period.
- f. Processing Fees (non-refundable) for this tender shall be Rs. 1,000/- (Rupees One Thousand) only submitted in the form of the bank draft, on any scheduled Bank, payable at Bhubaneswar and shall be in favour of Director, SCSTRTI, Bhubaneswar.
- g. All the documents related to the qualifying requirements should be self-attested and the originals of these copies shall be made available for verification whenever called for by the Tender Committee.
- h. All supporting documents as mentioned in Annexure-6

5. **Tender Evaluation Process**

The process shall be a two-bid evaluation. The bidder will be selected on the basis of lease cost analysis principle. The process of evaluation would be as under:

- a. Envelope (marked as Technical Bid) shall first be opened and checked for all supporting documents as mentioned in Annexure-6. Any Bid not accompanied by the processing fees or the EMD shall not be considered further.
- b. It is expected that the Bidder reads the qualifying requirements very carefully and submit all the documents that are essential to establish his credentials as qualifying Bidder. Ambiguous or derivative statements/documents shall not be considered while evaluating the qualification of the Bidders.
- c. The submitted documents shall be scrutinised on the basis of eligibility criteria as mentioned. Agencies which satisfy the eligibility

criteria will be shortlisted for technical evaluation. Proposals which do not meet the qualifying criteria will be rejected forthwith.

- d. Technical evaluation would then be done only of those Bidders who would be found fully qualified and their Bids alone would be reserved for scrutiny and evaluation.
- e. Technical Evaluation shall be carried out on the following basis:

A	Relevant experience of the bidder in executing turnkey Interactive Kiosks which include design, development of web page/applications for the kiosk. (1 year-5 points, 2 years-6 points, 3 years and above-10 points)	10 points
	Experience in supply & installation of hardware, interactive flat panel/kiosks (1 year-5 points, 2 years-6 points, 3 years and above-10 points)	10 points
	Average Annual Turnover of the bidder (Up to 50 lakhs = 3 points, 50 lakhs to 01 crore = 6 points, Above 1 crore = 10 points)	10 points
	Qualification and experience of key personnel	20 points
	Technical compliance to all hardware items asked in this Tender.	20 points
	Total (A)	70 points
B	Presentation on Company profile, experience in doing similar work for Govt. & non-govt. organisations, understanding of the scope and execution of the work, Maintenances & support plan etc.,	30 points
	Total (A+B)	100 points

- f. All Bidders satisfying the technical evaluation criteria will be invited for the presentation. Following the presentation, a final marking of 100 will be done and only those technical proposals scoring at least 60 marks will be considered for financial evaluation.
- g. Envelope (marked as Financial Bid) shall be opened only for those Bidders who qualify in the technical evaluation as mentioned above.
- h. The final selection will be done on the basis of least cost principle after opening of the price bid of the shortlisted agencies.
- i. SCSTRTI is not bound to accept any Bid and reserves the right to annul the selection process at any time prior to contract award, without assigning any reasons thereof.

6. Schedule of Prices

The prices to be quoted by the Bidders (Financial Bid) shall strictly be in the format as Annexure-5 with the details to be filled in by the Bidders.

7. Scope of Work

Under the initiative “Parichiti”, the Department intends to provision an Interactive Kiosk in all SSD High School which will be set up strategically for the students to access and will be managed by a Nodal teacher. The Interactive Kiosk will have digital information in 2 languages (Odia/English) to educate students about the history, language, folklore, and rituals, personal adornments, personal belongings, household objects, costumes/attires, musical instruments, weapons, dance, art, craft, food habits, livelihood patterns, shrines, festivals, indigenous knowledge systems etc. of the tribals. The digital content shall be exhibited to class-wise students in a routine manner.

In this regard, the windows application and multimedia content similar to the Interactive Kiosks installed in Odisha State Tribal Museum shall be installed in each of these Interactive Kiosks for the use of students of SSD schools.

The PVTG gallery of Odisha State Tribal Museum has 11 nos. of windows applications installed in 11 nos. of Interactive Kiosks. These 11 windows applications must be combined seamlessly to create single windows application. The User Interface (UI) of these apps must be redesigned to work on a 55 inch Interactive Kiosk. This single application shall be installed in all the Interactive Kiosks to be commissioned in the SSD schools for the use of its students. The single application shall have the multimedia content of all the 11 nos. of Interactive Kiosks installed in the PVTG gallery.

Similarly, the main building of Odisha State Tribal Museum has 5 nos. of windows applications (developed in adobe flash) installed in 5 nos. of Interactive Kiosks. The UI of these 5 applications along with their multimedia content must be redesigned to work on a 55-inch Interactive Kiosk to be commissioned in the SSD schools for the use of its students.

In addition, operation training shall be provided by the executing Firm/Company to the school staffs and other stake holders.

The hardware specifications are mentioned in detail in the Annexure-4. Bidder should propose only those products which comply the requirement asked in this Tender.

8. Responsibilities of the Firm/Company

The Firm/Company will be responsible for carrying out the User Interface design, development (feature update), deployment and commissioning as mentioned/not mentioned below and which is required to successfully provide Interactive Kiosks facility for the use of students of SSD schools

Planning

- Discussion with the Director, Deputy Director, SCSTRTI and other experts at different levels to understand the project
- Collection of all the multimedia content (text, audio files, images, videos etc.) necessary for creating the application (soft component) of Interactive Kiosks.

Development

- User Interface Redesign
- Programming

Deployment

- Installation of the application in the Interactive Kiosks
- Testing and Debugging

Commissioning

- Installation of Interactive Kiosks at the designated location in the SSD schools of Rayagada and Mayurbhanj districts.
- Final testing
- Operational training to the stake holders of ST & SC Development Department.

9. **Inspection by the Bidders**

- a. The Bidders are advised to visit the Odisha State Tribal Museum and take all information and conditions into account before submitting the Proposal. Bidder has to bear the cost of site visit in this respect.
- b. Site survey & feasibility to be undertaken for identification of the classrooms in each school for installation and operation of the Interactive Kiosks with multimedia content & required software.
- c. The Bidders shall be deemed to have full knowledge of the multimedia content and application to be installed in the Interactive Kiosks whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

10. **Lack of Competition**

- a. A situation may arise where, if after evaluation of Bids, the Bid evaluation committee may end-up with one responsive Bid only. In such situation, the Bid Evaluation Committee would check as to whether while floating the Bid all necessary requirements to encourage competition like standard Bid conditions, industry friendly specifications, wide publicity, sufficient time for formulation of Bids, etc. were fulfilled. If not, the tender would be re-floated after rectifying deficiencies. The Bid process shall be considered valid even if there is one responsive Bid, provided that: -
 - i. the Bid is technically qualified;
 - ii. the price quoted by the Bidder is assessed to be reasonable;

- iii. the Bid is unconditional and complete in all respects;
 - iv. there are no obvious indicators of cartelization amongst Bidders; and
 - v. the Bidder is qualified as per the provisions of eligibility criteria in the bidding document.
- b. The Evaluation Committee shall prepare a justification note for approval by the next higher authority of the SCSTRTI.
 - c. In case of dissent by any member of Bid Evaluation Committee, the next higher authority in delegation of financial powers shall decide as to whether to sanction the single Bid or re-invite Bids after recording reasons.

11. **Terms and conditions**

- a. The project would be open to review by SCSTRTI Officials and jointly agreed issues would be duly addressed in a time bound manner.
- b. The Director, SCSTRTI reserves the right to cancel the contract awarded to the selected Firm/Company, if he finds that the progress or the quality of the work is not satisfactory.
- c. The copyrights of the soft components of the **Interactive Kiosks** such as photographs, maps, graphs, charts, video clips etc. shall be that of SC & ST Research and Training Institute (SCSTRTI).
- d. The Firm/Company must deliver the finished product within 60 days after issue of the work order.
- e. The selected firm to deposit Performance Bank Guarantee (PBG) @ 5% of the project cost drawn from any scheduled bank in prescribed format in favour of Director, SCSTRTI within 15 days from issue of work order.
- f. The Bidder shall ensure the safe delivery of the equipment up to the designated place of installation. Any transit insurance, labor, road permits etc., if required for the same, shall be arranged by the bidder at no extra cost to SCSTRTI.
- g. Testing of the equipment commissioned and ensuring proper functioning at all levels.
- h. The bidder will be required to operate and maintain the entire equipment and its associated soft contents and is responsible for entire Operation, Management & Maintenance Support of the project for the entire contract period i.e., three (03) years from the date of User Acceptance Test (UAT). However, up keep of the school's premises and the electrical maintenance will be the under the purview of the department.
- i. The Bidder will be required to commission, run and maintain the IT Hardware, Components; System Software & Application specified in this tender at all the locations till the end of the contract period.
- j. The scope of IT hardware support services will include preventive and corrective comprehensive maintenance and cover installation, resolution of hardware faults in response to the reported problems.

- k. All IT Hardware Equipment warranty shall start only after completion of User Acceptance Test (UAT).
- l. The Bidder has to maintain all the IT Infrastructure Equipment with location wise and should submit the asset list as and when asked by the Department.
- m. The Bidder must ensure that the all IT equipment and accessories supplied and delivered by them to each school are in good condition. Each IT equipment and accessories shall be packed in a non-hazardous packing of appropriate size. If any defect is found pursuant to the post-supply test in respect of the supplied quantity of the IT equipment and accessories, the Bidder shall replace the rejected equipment and accessories for the particular School with the new ones as per the instructions of Department.
- n. The product specifications are mentioned in detail in the **Annexure-4**, under minimum technical specification. Please refer to the same for required sizing. Bidder should propose products in order to comply the requirement asked in this tender.
- o. Warranty
 - i. The bidder must execute back-to-back support contract with OEM for the period of three years from the date of UAT.
 - ii. The bidder shall either repair or replace the defective goods or parts thereof with brand new genuine/ authentic ones having similar or higher specifications from the respective OEM as per the time period specified.

12. Penal Provision

In case of delay in implementation of the project as per the Delivery Schedule mentioned in the tender, penalties shall be imposed as mentioned below:-

- i. In the event of delay in execution of work, specified in this Contract / furnishing of deliverables, the bidder shall be liable to a penalty @0.05% per month maximum up to 6 months will be applicable on the undelivered items. After that SCSTRTI will be free to cancel the contract.
- ii. Penalty will not be applicable if the delay is not attributable to the bidder. However, in such cases bidder has to communicate in writing the reason of delay. The decision of the Purchaser in this regard shall be final.
- iii. The selected bidder and Department management shall regularly review the performance of the maintenance services being provided by the selected bidder and the effectiveness of the Interactive Kiosks failing which the selected bidder is liable to be penalized as indicated below:

Sl. No.	Type of Incident	Duration/Time	Penalty
1	Incident 1: Repair of any Hardware items, Component and its software	Within 7 (Seven) working days of reporting of complain	No penalty
		Beyond 07 (seven) days and within 15 (Fifteen) days of reporting of complain	0.25% of the value
		Beyond 15 (Fifteen) days	0.50% of the value
2	Incident 2: Replacement of Faulty part/component of any hardware	Within 15 (Fifteen) working days of reporting of complain	No penalty
		Beyond 15 (Fifteen) days and within 30 (Thirty) days of reporting of complain	0.25% of the value
		Beyond 30 (Thirty) days	0.50% of the value
3	Incident 3: Replacement of the complete hardware & installation and installation of pending items	Within 15 (Fifteen) working days of reporting of complain	No penalty
		Beyond 15 (Fifteen) days and within 30 (Thirty) days of reporting of complain	0.25% of the value
		Beyond 30 (Thirty) days	0.50% of the value

13. Training & Handholding

The Selected Bidder shall impart necessary handholding for effective usages of the equipment.

- a. SCSTRTI under ST & SC Development, Minorities & Backward Classes Department shall identify one tech savvy teacher from every school to receive training on the Interactive Kiosks operations and monitoring. The selected L-1 agency to impart necessary training for handholding the Kiosks.
- b. The Bidder shall prepare the user's manual, training documentation for hand holding of the end users/teachers.
- c. Obtain a sign off from the respective school at the end of the training.
- d. The Bidder should make the User manuals & Video manuals training documents available online during the entire contract period as a ready reference at any point of time by the Teachers.

14. Errors & Rectification:

Arithmetical errors will be rectified on the following basis:

If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail.

15. Execution of Agreement for the Work

For the Project as detailed above, the selected bidder shall have to execute an agreement with SCSTRTI/ ST & SC Development Department for undertaking the assignment. The contents of the agreement, besides other related things, include the following roles and responsibilities of the selected Firm/Company:

- a. To undertake the preparatory works in consultation with the Director, Deputy Director and other Technical Experts and Technical/Expert Committee of SCSTRTI.
- b. To take up and complete the execution of the Project in consultation with the Director, Deputy Director and other Technical Experts and Technical/Expert Committee of SCSTRTI.
- c. Any other related tasks as would be required for the assignment.

16. Termination

SCSTRTI may at any time terminate the Purchase Order by giving written notice to the Bidder if performance of the Bidder found to be unsatisfactory. In this event, termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to SCSTRTI. SCSTRTI reserves the right to cancel the Purchase Order in the event of happening one or more of the following Conditions: -

- a) Failure of the successful bidder to accept the contract.
- b) Delay in delivery beyond the specified period.
- c) In addition to the cancellation of the contract, SCSTRTI reserves the right to appropriate the damages through encashment of Bid Security/ Performance Guarantee given by the Bidder.
- d) SCSTRTI would not be liable to pay any damages to the successful bidder incases comprising termination for default.

17. Dispute Settlement, Jurisdiction.

Jurisdiction for filing any suit in case of dispute shall be in the Local Court at Bhubaneswar only.

18. Time Schedule

Tasks	Time Frame
Preparatory works	15 Days
Execution of the work	30 Days
Finalization of the work	15 Days
Total	60 Days

Annexure-1: Particulars of the Bidders

Sr. No.	Information Sought	Details to be Furnished
1	Name of the Bidding Agency	
2	Address of the Agency	
3	Incorporation status of the Agency (Public limited/ Private limited, etc.)	
4	Year of Establishment	
5	Date of Registration	
6	Registration Number	
7	Details of Registration with appropriate authorities for GST	
8	Name, Address, E-mail ID, Phone nos. and Mobile Number of Contact Person	
9	Roles & Responsibilities of Contact Person	

Annexure-2: Self-Declaration

(Non-blacklisted to be printed on company Letter Head)

To,

The Director
Scheduled Castes & Scheduled Tribes Research and Training Institute
Near CRPF Square, Nayapalli, Unit VIII
Bhubaneswar 751003, Odisha

Sir,

In response to the Tender No: <Insert Tender No.>, dated <insert date>, for **Tender for Interactive Kiosks** as an Owner/ Partner/ Director of (agency name) I hereby declare that presently our agency / firm is not under declaration of ineligible for corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State/ Central government/ PSU.

I/We further declare that there is no past / ongoing legal trial in name of any of the Owner / Partner / Director of the bidding company as on the tender submission date.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Yours sincerely,

Authorized Signature [*In full and initials*]:

Name and Title of Signatory:

Date:

Place:

Annexure-3: Bill of Quantity (BOQ)

Sr. No.	Item Details	Offered Make & Model (to be filled in by the bidder)	Qty.
1	55" Interactive Panel		99 nos.
2	OPS		99 nos.
3	1KVA UPS		99 nos

Annexure-4: Minimum Technical Specifications**1. Interactive Panel**

Specification	Details	Compliance Yes/No
Panel		
Screen size (inch)	55	
Aspect Ratio	16:9	
Resolution	3840x2160 (UHD)	
Refresh Rate	60 Hz	
Brightness	440nits	
Response Time	8ms	
Viewing Angle (H/V)	178:178	
Contrast Ratio	1200:1 (typ.) 5000:1 (DCR)	
Backlight Life	50,000 hours (Min)	
Touch		
Type	IR	
Touch Points	40 max	
Touch Pen	2 Nos.	
Surface Hardness	9H	
Connectivity		
Input	HDMI 2.0x 2, RS232	
LAN	RJ45	
Output	SPDIF, HDMI 2.0, Audio Out	
Installation		
Wall Mount	VESA™ Standard Mount Interface	
Orientation	Landscape	
Sound		
Built in Speaker	15W x 2 or higher	
Hardware		
Storage/Internal Memory	32 GB	
Processor	Quad Core or equivalent	
RAM	4GB	
Wi-Fi	Yes	
Software		
Web Browser	Yes	
Embedded OS	Android 11.0 or above	
OPS		
OPS Type Compatible	Yes	
Power		
Power Supply	AC 100-240V~, 50/60Hz	
Warranty	3 Years Onsite	

2. OPS

Specification	Details	Compliance Yes/No
OS	Windows 10 or above	
Processor	11 th Gen Intel® Core™ i5	
Storage	256 GB SSD	
Memory	1 x 8 GB DDR4	
Graphics	Intel® Iris® Xe Graphics	
WIFI/BT	Wi-Fi & Bluetooth	

2. UPS

Specification	Details	Compliance Yes/No
UPS Capacity	1000 VA Line Interactive with 30 minutes backup with built-in transformer.	

O/o THE DIRECTOR, SC&ST RESEARCH AND TRAINING INSTITUTE, CRPF SQUARE, BHUBANESWAR (ODISHA)

PRICE SCHEDULE (Annexure-5)

Name of work: **‘Interactive Kiosks’** as per the Scope of Work *(Please refer Terms & Conditions point 11)*

I/We hereby tender for Interactive Kiosks described in the under mentioned memorandum according to the specification within the time specified and at the rates specified therein subject to the condition of the contract:

Firm/Company Name:

Registration No.:

Address:

Sr. No.	Item Description	Quantity (Nos.)	Unit Price (per unit)	GST Charges as Applicable (per unit)	Unit Price (Including GST)	Total Cost (Including GST)	Brand/ Manufacturer
A	B	C	D	E	F = (D+E)	G = (F*C)	H
1	Interactive Flat Panel (55 inch)	99 nos.					
2	OPS	99 nos.					
3	UPS	99 nos					
4	UI Redesign (PVTG Gallery Apps)	01 nos.					Not applicable
5	UI Redesign (Main Gallery Apps)	01 nos.					Not applicable
	Total Cost (in figure)						
Total cost including GST (In Words):							

Please Note: The price quoted should be inclusive of transportation, installation of the kiosks at the school point. List of the SSD schools with their location shall be provided by SCSTRTI.

Annexure-6: Details of documents to be submitted by the Bidder

Sr. No.	Technical Bid	Financial Bid
1	Particulars of the Bidder (Annexure-1)	Financial Bid (Annexure-5)
2	Valid copy of Certificate of Incorporation and Registration Certificates of the bidder	
3	Copy of GST Registration of the bidder	
4	Copies of last three (3) years Income Tax Return of the bidder	
5	Up-to-date GST submission receipt of the bidder	
6	Balance Sheet/Audited Statement for the last three years showing annual turnover for last three years of the bidder	
7	Relevant documents supporting Office Addresses of the bidder	
8	The OEM Authorization Form on the OEM's letter heads. Annexure- 7	
9	Work Orders/Completion Certificates establishing the experience of the Firm/Company in executing turnkey Interactive Kiosks (Hardware Component)	
10	Projects which include design, development, deployment of webpages/application, supply and installation of application (Software Component).	
11	Qualification and Experience of key personnel of the team proposed by the bidder	
12	Self-Declaration (Annexure-2)	
13	Detailed Bill of material as per components indicated in Bill of Quantities (Annexure-3)	
14	Technical Specification Compliance Documents with all supporting details (Annexure-4)	
15	Processing Fee as mentioned in point 4 (Instructions for the Bidders) of Terms & Conditions documents	
16	EMD as mentioned in point 4 (Instructions for the Bidders) of Terms & Conditions documents	
17	Copy of OEM Incorporation Certificate.	

Tender for Interactive Kiosks

18	Audited Balance Sheet of OEM/ CA Certificate	
19	Copies of the Quality Certification of the OEM	
20	Copies of the valid Supporting documents on the support centres of the OEM	

Annexure-7

Manufacturer's Authorization Form (MAF) (To be submitted in OEM letter head)

Letter No.

Date:

To,

The Director
Scheduled Castes & Scheduled Tribes Research and Training Institute
Near CRPF Square, Nayapalli, Unit VIII
Bhubaneswar 751003, Odisha

Sub: OEM Authorization Letter, Ref No: XXX-XXX

Dear Sir

We, who are established and reputable manufacturers / producers of having factories / development facilities at (address of factory / facility) _____ do hereby authorize M/s (Name and address of bidder) to submit a Bid, and accept the Purchase Order against the above Bid Invitation. We hereby extend our full guarantee and warranty for the Solution, Products and services offered by the above firm against this Bid Invitation. We duly authorize the said firm to act on our behalf in fulfilling all installations, technical support and maintenance obligations required by the Project.

Yours faithfully,

(Name)

Seal